Online Enrollment - NODOS

Notification of Date of Service (NODOS)

What is a Notification of Date of Services (NODOS)?

NODOS allows hospitals to notify the Oklahoma Health Care Authority (OHCA) of patients who may qualify for SoonerCare and need inpatient, outpatient or other medical care. Once a NODOS has been submitted, the patient has 15 days to apply for SoonerCare. If approved, the patient's qualification start date will be five days prior to the date the NODOS was submitted.

> *Example:* A hospital submits a NODOS on January 15.
> The patient has until January 30 to apply for SoonerCare and be approved.
> Upon approval, SoonerCare would cover services beginning January 10.

What patient categories are eligible for NODOS?

A hospital may submit a NODOS through the Provider Portal for the following categories:

- Families and children
- Pregnant women

How do I submit a NODOS?

Submit the Notification of Date of Services form located in the Provider Portal **within five days of the date the services were rendered.** The NODOS must be submitted before the patient submits a SoonerCare application. Please verify all required information and ensure the form is accurate. Only one NODOS is needed per person. Please do not submit multiple NODOS forms for the same individual or it will void the NODOS submitted previously.

How do I submit a NODOS for a mother and newborn child?

In this case, each patient needs a separate NODOS. After both NODOS forms have been submitted, the family needs to apply for SoonerCare on one application.

What patient information is needed on the NODOS form?

- Patient's first and last name
- Date of birth
- Gender
- Citizenship status
- Social Security number
- Mailing address

Are Social Security numbers required?

Social Security numbers are required for citizens and legal aliens who are one year and older. However, Social Security numbers may not be available in certain circumstances. You may enter all zeroes in this field for:

- Citizens and legal aliens under the age of one year who do not have a Social Security number.
- Patients who are not citizens or legal aliens.

What else do I need to know about the NODOS form?

- The form requires the submitter to acknowledge that the form is used to preserve an application for the SoonerCare programs when the completed application is submitted.
- The form does not guarantee payment for service.

- The form is to notify OHCA that the patient was admitted to the hospital at the request of his or her attending physician.
- The NODOS feature is site specific, meaning that the Provider ID that submits the NODOS is the location where the patient was seen. Admission records should be available in the event of an audit.

What happens after I submit the NODOS?
The patient must apply for and be approved for SoonerCare within 15 days. If this process has not been completed within 15 days, the NODOS will be void. If it is approved within the timeframe, the patient's SoonerCare effective date will be five days prior to the NODOS submission date.

I submitted a NODOS on a patient, but it was denied. Why?
There are many reasons a NODOS could be denied, including categorical ineligibility or income. In addition, if a patient previously applied for SoonerCare but did not comply with any requests for additional documentation needed to complete the application process, the patient will not be eligible for any future NODOS requests. This restriction does not expire.

Can I check a patient's SoonerCare history for outstanding document requests?
This information is not available through the Provider Portal. Patients may call the SoonerCare Helpline (800-987-7767) to get information on previous applications.