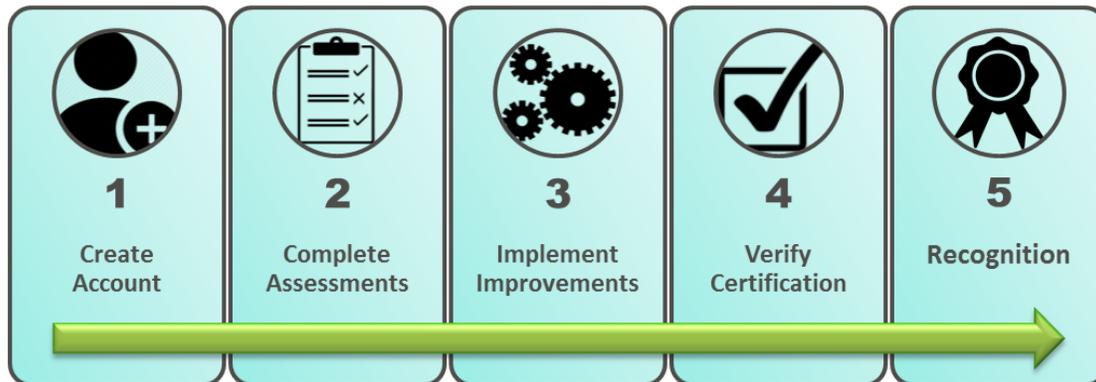




WorkHealthy Hospitals

Your Roadmap to a Healthy Workplace



1. Create Account

Account creation for *WorkHealthy Hospitals* begins with the OHA staff visiting your hospital to meet with your CEO and wellness team to give information on what WorkHealthy can offer your hospital. We recommend that this wellness team include one person from each of the following departments:

- HR/Wellness
- Nursing
- Respiratory
- Food Service
- Operations

The next two steps of the account creation process include: 1) completing a CEO commitment form, and 2) purchasing an annual license of \$250. This annual license gives you access to the following services:

- Best-practice wellness assessment with immediate scoring results
- Individualized improvement recommendations
- Oklahoma-specific and national resources
- Individualized consultation and support
- Annual education, networking and best practice sharing summit with other participating hospitals

Once all steps of the account creation are completed, your hospital will have access to the WorkHealthy assessment and additional services.

2. Complete Assessments

In order to complete the full assessment accurately, it is advised that you have all of your wellness team present. The assessment is comprised of 9 dimensions with an approximate total of 60 questions.

Once you have completed your assessment you will instantly be able to see your assessment scores and how they compare to your size, industry, county, state and region. The scoring levels, in order of lowest to highest recognition, are Bronze, Silver, Gold and Platinum.

3. Implement Improvements

You will be able to see how each question is weighted and how close you are to reaching the next level of achievement and recognition. Each question will have an applicable resource attached to it. You will have the capability to download these resources and adapt them to fit your hospital's needs. OHA's WorkHealthy Hospitals staff will also be available for support and consultation throughout the improvement process.

4. Verify Certification

Within the assessment are different questions where an upload feature is shown. In order to verify your answers and confirm your recognition, it is required to attach the applicable documents associated with the questions. OHA WorkHealthy staff will review the documents to confirm validity.

5. Recognition

When you reach the "Platinum" level in all of the WorkHealthy dimensions you will be awarded a WorkHealthy Excellence Plaque. In addition, you will be recognized in OHA's Hotline newsletter, a media press release will be sent to your local newspaper(s), and you will be recognized at the annual OHA Convention and Trade Show.

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